



Terms of Reference for shooting a documentary on HIV related Social Behavior change (SBCC) among youth and production of education resource pack.

1. Introduction

Lesotho's HIV prevalence is the second highest in the world at 25%¹. HIV prevalence among girls aged 15-19 years is 5.4% and 4.8% for boys of the same age. By age 20, the prevalence among girls aged 15-19 years rises to 21.5% yet it only increases to 7.5% among boys of the same age. The window of opportunity to break current HIV infection cycle is to target young women between 10-19 years of age with effective SBCC interventions that would lead to adoption of HIV risk free behaviours.

As a result, the Skillshare Lesotho led consortium comprised of Skillshare Lesotho, Sesotho Media & Development (SMD) and Lesotho National Olympic Committee (LNOC) with the support from The Global Fund to Fight AIDS, Tuberculosis and Malaria promotes HIV risk reduction messages among adolescent girls and young women using SBCC interventions that involves community based film screenings, peer education sessions, condom distribution, HTS, referrals and SGBV prevention.

2. Activity Description

As part of the project interventions package, the Skillshare Led consortium intends to produce a participatory documentary on HIV drivers and risk reduction behaviors targeting adolescents aged 10-19 years.

¹ Lesotho DHS 2014

3. Scope of Work

Phase 1:

- Developing documentary script.
- Identifying protagonists aged 15-19 years preferably more female protagonists. They must be from the at least one of the four target districts- Mafeteng, Quthing, Mochale's Hoek and Quthing's Nek.
- Training of protagonists.
- Shooting of the documentary.
- Review of the documentary and approval.
- Production of the education resource pack that accompanies the documentary
- Producing multiple copies of the documentary DVDs.

Phase 2:

- Launch of the documentary.
- Conducting 4 facilitated film screenings in each of the target districts using the protagonists in the documentary
- Conduct Pre and post test questionnaires during screenings
- Provide activity reports for each of the facilitated screenings.

4. Expected outcomes and deliverables

- Training of project personnel in participatory film production
- Production of a documentary film of 25 to 30 minutes in length in Sesotho and English
- Educational film support materials
- One three-day workshop on using film as an educational tool with protagonists and partners, including other civil society organisations.

5. Quality assurance reviews of the work

Quality Assurance of the assignment provided in a form of regularly reporting and adhering to scheduled timeframes

6. Monitoring progress of assignments

Skillshare Lesotho shall monitor and evaluate the progress of the project through deliverables on an ongoing basis.

7. Independence and objectivity of staff

In carrying out the work, the service provider must ensure that their staffs maintains their objectivity by remaining independent of the activities they execute

8. Time period:

The process of participatory film production and training will require availability over an extended period of time (approximately three months) to start in November 2017.

9. Eligibility

Companies and organisations that are fulfilling the following conditions will be eligible for submission:

- Extensive experience and skills of a high professional standard in participatory documentary film production (name at least three reference projects).
- Experience in participatory documentary film training with young people (name at least three training courses implemented).
- Extensive experience on producing and using documentary film around HIV issues as an educational tool in communities (evaluation report required).
- Extensive experience in producing educational film support materials (name at least three reference projects).
- Proven working experience with civil society organisations in the SADC region (at least three references of civil society organisations required).
- Organization or company is registered in a SADC region country.
- Documentary filming experience in Lesotho at a high professional standard demonstrated through festival exhibition and awards, with knowledge of Sesotho and Basotho culture.

The document should include:

- Technical Proposal
- Cost estimates in a budget form
- Company profile
- At least three reference letters from previous clients
- Tax clearance
- Trading license
- Work plan specifying time lines

If you are interested you are requested to submit your application on and not later than 17th November 2017; 4:00 pm. Only hand delivered applications are accepted.

Applications should be addressed to:

**Finance and Administration Manager
Skillshare Lesotho**

Physical Address:

Skillshare Lesotho
Opposite the Main Gate of Maseru Golf Club
42b Old Europa, United Nations Road
P.O Box 269, Maseru 100. Lesotho
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The terms of reference can also be downloaded at www.skillshare.org.ls. Follow us on twitter [@skillshare_ls](https://twitter.com/skillshare_ls) and Facebook at <https://www.facebook.com/Skillshare-Lesotho-425662347772470/>